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| C:\Documents and Settings\User\My Documents\My Pictures\sldn's logo.jpgC:\Documents and Settings\User\My Documents\My Pictures\JPK's logo.jpg  LEARN AND WORK ASIGNMENT  (LWA) | | | |
| NOSS  (CODE NOSS) | MAKE-UP ARTISTRY  (MP-063-2:2012) | | |
| Competency Unit Title  (CU CODE) | FILM MAKE UP  (MP-063-2:2012-C05) | LEVEL | 2 |
| Competency Unit Descriptor | Film Make-up is used on actors in a film or drama production. Similar to stage make-up, film make-up plays a big role in transforming the actors into their played characters as required by the script. Effects such as scars, wounds or blood can be created using cosmetics and other materials.  The person who are competent in this competency unit shall be able to analyse film script and storyboard, performed face analysis and ”test look”, apply make-up to the talent, assess talents’ finished make-up and perform post film make-up activities according to client’s requirement.  The outcome of this competency is to produce desired look of film actor/actress according to the film script.  The personnel who are to be trained for this competency must in prior have the following competencies:  i. Competence in CU 1: Day and Dinner make-up  ii. Competence in CU 2: Photo shoot make-up | | |
| Candidate Name |  | | |
| Candidate I/C  Number |  | | |
| Company’s Name |  | | |

CU WORK ACTIVITY STATEMENT: FILM MAKE UP

DURATION: 102 HOURS

A.SETTING GOAL \*:

You are required to performfilmmake upactivities based on performance criteria below:

* 1. Client’s requirement is identified,
  2. Job scope and specification are defined and confirmed in accordance with client
  3. Main talent’s costume and accessories are determined and confirmed with regard to the film script and storyboard requirement.
  4. Film shooting schedule is obtained from client and analysed
  5. Work area is organised in with regard to emergency procedure to ensure talent comfort
  6. Make-up tools, equipment and products are arranged accordingly
  7. Workplace cleanliness and personal hygiene are maintained
  8. Work area ergonomics, deportment and posture are practised.
  9. Safe keeping of the talents is practised
  10. Main talent’s face structure, skin type and skin defect are defined by visual check
  11. Suitable products and treatment are recognised and determined
  12. Talent “test look” is carried out to ensure the suitability of the make-up
  13. Main talent’s face analysis result is explained to the talent
  14. Make-up concept to be used for main talent is approved by the client (script writer, production manager) with regard to the face analysis and talent “test look”
  15. Main talent’s face and selected body area are cleaned accordingly
  16. Base products (such as: primer, sun-block, ampoules, concealer , foundation etc ) applied on client’s face
  17. Make-up colouring (eyebrow pencil, eyeliner, eye shadow, blusher, lips stick, lips gloss, lips liner,mascara) are applied to talent’s face and selected body area according to the script and storyboard requirement
  18. Main talent is dressed and accessoriesed with regard to the script and storyboard.
  19. Hairdo is carried out according to the script requirement
  20. Main talent’s make-up is reviewed through TV monitor (scene by scene) to ensure scene continuity and suitibility
  21. Talent’s make-up is touched up and enhanced in to meet client’s requirement.
  22. Make-up approved as per scene reviewed with regard to the script and storyboard
  23. Effectiveness of photo shoot make-up is checked to ensure client’s requirement is complied.
  24. Feedback from client is recorded and analysed for service improvement.
  25. Make-up products residues are cleaned and tidied up in accordance with company housekeeping practice
  26. Make-up tools are disinfected, sanitised and sterilised in accordance with company SOP
  27. Make-up products are counted, listed, replenished, arranged and stored in accordance with company inventory procedures.
  28. Make-up products are counted, listed, replenished, arranged and stored and in accordance with company inventory procedures.

B.PLANNING

You are required to plan activities to achieve listed setting goal ofperformingfilm make up activitiesby using resources listed below:

2.1 Identify tools, equipment and materialsfor filmmake up according tolist below

|  |  |
| --- | --- |
| ITEMS | RATIO  (TEM : Trainees) |
| 1. Film script / storyboard 2. Special effect materials and products:  * Artificial blood * Talc powder * Latex * Surgical adhesive * Water-proof colour * Facial Hair * Wax * Hair Wig * Etc  1. Tools  * Masking tape * Spatula * Brushes * Sponges * Scissors, blades and tweezers * Air brush liquid foundation * Surgical spirit * Anti shine gels * Eye lashes curler * Etc  1. Equipment  * Air brush compressor and gun * Air gun/ Hair dryer * Etc  1. Materials  * Head band / hair grip * Cotton buds * Facial cotton * Wet tissue/tissue  1. Towels 2. Cleanser 3. Toner 4. Serum / ampoules / moisturiser 5. Foundation  * Palette colour * Cream * Liquid * Mousse * Sticks  1. Concealer 2. Loose powder / compact / two way cake / pressed powder. 3. Make up products  * Eye shadow, * Mascara, * Eye brow (pencil,powder), * Eye liner (pencil / liquid / cream / gel / powder) * Blusher (cream, powder) * Lip liner, lipstick and lip gloss. * False eyelashes * Etc  1. Accessories 2. Personal Protective Equipment 3. Consultation/Job list | 1:1  As per requirement  As per requirement  1:1  1:1  1:1  1:1  1:1  As per requirement  As per requirement  1:1  1:10  1:10  1:1  As per requirements  As per requirements  As per requirements  1.1  As per requirements  As per requirements  As per requirements  As per requirements  1 :1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1  1:1 |

2.2 Refer to references below as a guidance to perform this activity.

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| --- |
| 1. Gretchen Davis, Mindy Hall (2008) *The Make-up Artist Handbook : Techniques for Film, Television, Photography, and Theatre* (1st Ed). Focal Press. ISBN-13: 978-0-240-80941-0  2. Jan Musgrove, (2008) *Make-Up, Hair and Costume for Film and Television*. Focal Press. ISBN-13: 978-1-136-05561-4  3. Jemma Kidd (2009) *Make-up Masterclass: Beauty Bible of Professional Techniques and Wearable Looks*. St. Martin's Press.  ISBN-13: 978-0-312-57371-3  4. Penny Delamar 92003) *The complete make-up artist: working in film, fashion, television and theatre* (2nd Edition). NorthwesternUniv Pr.  ISBN-13: 978-0-8101-1969-7  5. Scott Barnes (2011) *About Face : Amazing Transformations Using the Secrets of the Top Celebrity Make-up Artist. Fair Winds Press.*  ISBN-13: 978-1-59233-488-9 |

1. DESICION MAKING

You are required to get coach approval before performing film make up activity.

1. EXECUTE & MONITORING

You are required to perform film make up activity according to steps below:

* 1. Practise personal hygiene and professional code of ethics.
  2. Determine film script and storyboard
     1. Identify types of film make-up
     2. Identify talents’ character
* Carry out ”test look
  + 1. Comply film shooting schedule
  1. Prepare film make-up work area, tools, equipment and products
     1. Organise work area that comply with ergonomics practice
     2. Arrange make-up tools
     3. Determine make-up products.
     4. Determine film effect product
     5. Comply to make up schedule

3.4 Identify client’s face contra indication.

* 1. Carry out skin preparation
     1. Clean client face from impurities
     2. Apply base product on talent’s face according to procedure and technique
  2. Execute film make-up with special effect according to film script/story board
  3. Check final film make up touch up according to film script/story board

3.6.1 Ensure main talent’s make-up scene continuity and suitibility

* 1. Perform post film make-up
     1. Collect and analyse client’s feedback for service improvement.
     2. Update consultation card
  2. Remove film make up according to procedure and technique
  3. Upkeep work place cleanliness and hygiene
     1. Clean-up and tidy-up make-up products residues
     2. Disinfect, sanitise and sterilise make-up tools
     3. Count, list, replenish, arrange and store make-up products
  4. Comply with attitude, safety and environment listed below when performing this activity

|  |  |
| --- | --- |
| Attitude | 1. Have analytical mind in interpreting job specification and job scope 2. Punctual and reasonable time planning 3. Analytical, proactive and systematic in preparing make-up work area, tools, equipment and products 4. Thorough and detail in analysing talent’s skin 5. Accuracy in analyzing client’s contra indication 6. Efficient when executing face cleansing 7. Detail in applying base products to cover client’s imperfection 8. Creative in applying make-up colouring 9. Time consideration when applying day and special occasion make-up 10. Accurate in selecting the right tools and product to achieve desired result 11. Detail in checking finished make-up result 12. Creative when styling talent’s hair 13. Precise in cleaning, arranging tools and recording job checklist |
| Safety | 1. Adhere to personal grooming during discussion with clients 2. Adhere ergonomics practice when preparing work area 3. Adhere to Work place safety requirement 4. Cautious to talent’s skin contra indication 5. Ensure safety when using sharp tools 6. Follow ergonomic practice when applying make-up 7. Adhere to work place safety requirement. 8. Cautious when spraying client’s face to prevent from entering client’s eyes |
| Environment | 1. Ensure cleanliness and hygiene of work area and tools 2. Ensure make-up residues dispose according to company’s guideline 3. Adhere to hygiene practice |

* 1. Apply core abilities listed below when performing this activity

|  |  |
| --- | --- |
| Social Skills | Core Abilities |
| Communication skills. | 02.11 Convey information and ideas to people.  03.10 Provide consultations and counseling  03.16 Identify and assess client/customer needs.  06.07 Develop and maintain networks. |
| Conceptual skills | 01.11 Apply thinking skills and creativity  03.16 Identify and assess client/customer needs. |
| Interpersonal skills | 01.11 Apply thinking skills and creativity.  02.11 Convey information and ideas to people. |
| Leadership skills | 03.13 Develop and maintain team harmony and resolve conflicts.  03.09 Manage and improve performance of individuals.  03.14 Facilitate and coordinate teams and ideas. |
| Learning skills | 01.11 Apply thinking skills and creativity.  03.15 Liaise to achieve identified outcomes. |
| Multitasking and prioritizing | 02.10 Prepare reports and instructions  05.01 Implement project/work plans. |
| Self-discipline | 02.10 Prepare reports and instructions.  05.01 Implement project/work plans. |
| Teamwork | 03.09 Manage and improve performance of individuals.  03.13 Develop and maintain team harmony and resolve conflicts. |

1. EVALUATING

You are required to evaluate film make up activities using checklist below.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A | ASSESSMENT CRITERIA  (60%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1. | Client’s contraindication checked and recorded in consultation card |  |  |  |  |  |  |  |  |  |  |
| 2. | Work area, tools, equipment & materials prepared & arranged in accordance to safety & hygiene requirement |  |  |  |  |  |  |  |  |  |  |
| 3. | Skin preparation technique applied   * Wipes * Cleanse * Toner/Refresh water * Moisturizer/primer * Etc |  |  |  |  |  |  |  |  |  |  |
| 4. | Talents’ character identified |  |  |  |  |  |  |  |  |  |  |
| 5. | Base products selected and applied using corrective make up technique.   * blending * shading, * highlighting and * camouflaging. |  |  |  |  |  |  |  |  |  |  |
| 6. | Materials and type of film make up effect determined |  |  |  |  |  |  |  |  |  |  |
| 7. | Film make up carried out according to film script / story board |  |  |  |  |  |  |  |  |  |  |
| 8. | Final touch up makeup is carried out |  |  |  |  |  |  |  |  |  |  |
| 9. | Finished makeup is checked to meet criteria:   * film script/storyboard * colour selection (matte or shimmer) * colour mixing * colour blending * fine artwork |  |  |  |  |  |  |  |  |  |  |
| 10. | Make-up tools & equipment cleaned, disinfected, sanitized, sterilized and stored |  |  |  |  |  |  |  |  |  |  |
| 11. | Removal technique of film makeup advised |  |  |  |  |  |  |  |  |  |  |
| 12 | Make-up is carried out within allocated time/ duration |  |  |  |  |  |  |  |  |  |  |
|  | SUBTOTAL | A1 | | | | | A2 | | | | |
|  | FULL MARKS | 84 | | | | | 84 | | | | |
| B | ATTITUDE/SAFETY/  ENVIRONMENT  (20%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Attitude |  |  |  |  |  |  |  |  |  |  |
| 2. | Safety |  |  |  |  |  |  |  |  |  |  |
| 3 | Environment |  |  |  |  |  |  |  |  |  |  |
|  |  | B1 | | | | | B2 | | | | |
|  |  | 21 | | | | | 21 | | | | |
| C | EMPLOYABILITY SKILLS  (SOCIAL SKILLS)  (20%) | MARKS GIVEN BY APPRENTICE | | | | | MARKS GIVEN BY  COACH | | | | |
| 0 | 1-2 | 3-4 | 5-6 | 7 | 0 | 1-2 | 3-4 | 5-6 | 7 |
| 1 | Communication Skills |  |  |  |  |  |  |  |  |  |  |
| 2 | Conceptual Skills |  |  |  |  |  |  |  |  |  |  |
| 3 | Interpersonal Skills |  |  |  |  |  |  |  |  |  |  |
| 4 | Leadership Skills |  |  |  |  |  |  |  |  |  |  |
| 5 | Learning Skills |  |  |  |  |  |  |  |  |  |  |
| 6 | Multitasking & Prioritizing |  |  |  |  |  |  |  |  |  |  |
| 7 | Self-discipline |  |  |  |  |  |  |  |  |  |  |
| 8 | Teamwork |  |  |  |  |  |  |  |  |  |  |
|  |  | C1 | | | | | C2 | | | | |
|  | FULL MARKS | 56 | | | | | 56 | | | | |

CALCULATION TABLE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | MARKS GIVEN BY APPRENTICE | MARKS GIVEN BY COACH | WEIGHTED MARKS GIVEN BY  APPRENTICE | WEIGHTED MARKS GIVEN BY COACH |
| ASSESSMENT CRITERIA | A1 | A2 | A1 /84X 60 | A2 /84X 60 |
| ATTITUDE,SAFETY &ENVIRONMENT | B1 | B2 | B1 / 21X 20 | B2 / 21X 20 |
| EMPLOYABILITY SKILLS (SOCIAL SKILLS) | C1 | C2 | C1 /56X 20 | C2 /56X 20 |
| Total | | | X | Y |
| Ratio of Percentage (Apprentice: Coach) | | | 20% | 80% |
| Grand Total | | | (20/100 x X) + (80/100 x Y) | |

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| COMMENTS/ RECOMMENDATIONS BY COACH |

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COACH: APPRENTICE:

DATE: DATE: